



NC - SERID 2023, P.O. Box 1342, Garner, NC 27529 • www.serid.org • V/VP: 919 324 1500 • Email: info@serid.org

SERID 2023 EXHIBIT GUIDELINES

Exhibit and accessories to be set up and open to public in the Conference Center as scheduled:

- Set up – Thursday, October 26th between 1:00 p.m. to 5:00 p.m. at your assigned booth space in the exhibit room.
- Open to public in the exhibit room from 7:30 a.m. to 5:00 p.m. for two (2) full days from Friday October 27th through Saturday October 28th
- The exhibits must close no later than 5:00 p.m. on Saturday October 28th.
- All exhibits MUST be manned by representatives at ALL times during the exhibit hours. No exhibits should be unattended! SERID will not be held liable for any missing items.
- Each booth space will have one (1) six feet table and two chairs. If you may need extra space, an additional full booth fee will be charged.
- Exhibitors are expected to wear business or business casual attire .
- We MUST receive your payment in full no later that August 15, 2023.
- You will be permitted to sell products during the exhibit hours if you choose.
- HILTON Charlotte University Place Basic Internet is provided FREE of charge
- Digital advertisement must be submitted to serid2023exhibit@gmail.com by August 15, 2023
- Your company is responsible for providing your own sign language interpreter if the representative is a non-signer
- Your company will be responsible to cover your exhibitors with liability insurance during the Event.
- Your company or organization, or agency is responsible for ensuring each exhibit representative at the conference has a copy of exhibit application, guidelines, and agreement

CANCELLATION AGREEMENT POLICY

Request for exhibit cancellation must be in writing via mail or sent through email to serid2023exhibit@gmail.com before August 15, 2023.

Cancellation request via telephone or VP shall not be accepted.

Refunds shall be as follows:

All exhibit payments must be submitted by August 15, 2023!

** If postmarked prior to August 29, 2023 (could be considered for a 50% refund)

** If postmarked after August 29, 2023 (non-refundable)

Exhibitor's Signature: _____

Date: _____